
	<p>2023-2024 SELECTION CRITERIA Ontario Athlete Assistance Program OAAP-Q4G 2023-2024</p>	
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**1.0 The Ontario Athlete Assistance Program 2023-2024** (OAAP-Q4G) is funded by the Government of Ontario, through the Ministry of Heritage, Sport, Tourism and Culture Industries (MHSTCI), and operated through the Sport, Recreation & Community Programs Division.

The overarching goal of the Ontario Athlete Assistance Program OAAP-Q4G Program is directly related to the High-Performance Sport goal of the Canadian Sport Policy – that Canadians are systematically achieving world-class results at the highest levels of international competition – by improving the performance and number of Ontario athletes performing at the provincial, national and international level, thereby contributing to the improved performance of Canada at international competitions.

**Specific objectives of the program are:**

- a) To help athletes continue their pursuit of athletic excellence at the highest levels of national and international competition;
- b) To encourage athletes to stay in Ontario to live and train;
- c) To compensate athletes for earnings lost while training;
- d) To enable athletes to successfully pursue excellence in sport while fulfilling their educational goals;
- e) To increase athlete access to improved high-performance coaching; and
- f) To enhance training and competitive opportunities available to athletes.

The intent of the OAAP is to provide funding to individual athletes in the sport’s **Train to Train** through **Train to Win** categories based on their demonstrated commitment to high performance sport, allowing them to continue to pursue athletic excellence at the highest levels of national and international competition. **Only those athletes that meet the required minimum performance standard detailed in this Selection Criteria will be considered for this program.** Ideally an athlete will first receive a Quest for Gold “Ontario Card” for 1 to 3 years, which will allow them to train towards the goal of a national team position in subsequent years. Once an Ontario athlete reaches the national level and becomes a recipient of Sport Canada’s carding program, they become eligible for the Quest for Gold “Canada Card”. **Athletes who are not planning to train towards this level of competition should not participate in this program.**

**2.0 How does it work?**

In accordance with the OAAP guidelines, **Archery Ontario** (AO) develops sport-specific selection criteria and forms a Selection Committee that will apply these criteria. The top-ranked athletes, based on the criteria, will be awarded Ontario Card status in 2023-2023. This Selection Criteria

has been approved by AO (The Ontario Association of Archers) and reviewed by Ministry of Tourism, Culture and Sport (MTCS) staff. Nominated athletes will be required to sign and comply with an **Athlete Agreement** between the athlete and AO (The ONTARIO ASSOCIATION OF ARCHERS). Carding status will be for one year starting April 1, 2023, ending March 31, 2024. Carded athletes will be required to compete exclusively on behalf of the Province of Ontario at provincial and national championship events and for Canada at international championship events, for a period of one year from the date carding is approved and acknowledge Ontario as their permanent place of residence on athlete profiles, Media Guides, PSO/NSO and personal websites, and in similar types of public communication, including social media.

2.1 For 2023 - 2024, the MTCS has allocated **ARCHERY ONTARIO** a total of 8 Ontario cards.

**ARCHERY ONTARIO** has also decided to exercise the option made available by MTCS to split its carding allotment (i.e., may issue ½ cards in designated categories).

In the past, the agreement stated that a minimum of 70% of the Ontario Cards be allocated to what the MTCS defines as junior-aged athletes (11 to 22 years of age) and a maximum of 30% of the Ontario Cards be allocated to athletes no longer eligible for "junior athlete" status, (athletes 23 and over). \*In 2022, under special circumstance arising from the COVID years, AO negotiated with the ministry so that Ontario Cards for 2 men and 2 women were be allocated to athletes 23 and over, thus carding 4 senior athletes. The good news is that these senior athletes have all been recruited by Archery Canada to be members of the Archery Canada National Compound Squad. We are proud of these athletes and their accomplishments, and we wish them well. However, this leaves Archery Ontario in a deficit position and needing to rebuild by recruiting next generation athletes. Therefore, the carding process is being re-adjusted by seeking the following...

- Balance of Male and Female
- Balance of Recurve and Compound
- Mix of ABA and AWAD/PARA Athletes
- Revised Distribution of cards, with a focus on Next Generation Archers

2.2 There is a shift in the age groups/categories...

Archery Ontario, is looking to card athletes in age ranges from 14 to 22 (age categories based on RBC Training Ground data) thereby following same/similar practises as other PSOs, like Ontario Athletics, Badminton, Cycling, Soccer, etc. For example...

Group 1 (14-18/U18) - 2 athletes (if available)

Group 2 (19+/U22) - 2 athletes (if available)

Group 3 (22+/Senior) - 2 athletes (if available)

Group 4 (AWAD-Para) - 2 athletes (if available)

An athlete's age will be determined as of December 31, 2022.

**ARCHERY ONTARIO** is not obligated to assign all Ontario Cards if there are an insufficient number of athletes who have demonstrated potential to be considered for future National Teams. Also, whereas Para athletes are unavailable currently, The Selection Committee reserves the right to re-distribute the cards at its discretion and this includes the options to redistribute the funding to other athletes and/or re-invest the money into the program portion of the funding (i.e., for provincial and/or regional training camps).

**2.3** For the purpose of this work, **The Selection Committee**, as approved by **ARCHERY ONTARIO** is comprised of the following members:

- Kylah Cawley & Shawn Riggs (Archery Canada)
- Renee Brouillette, Tim Watts, Kevin Stroud (Archery Ontario)
- Oversight by Rob Piette, President of Archery Ontario

**How much funding is available?** The exact level of funding for the 2023-2024 carding year will be determined by the MTCS after the total number of athletes nominated for Ontario Card status has been determined.

How will **ARCHERY ONTARIO** Selection Committee decide who receives funding?

**ARCHERY ONTARIO** Selection Committee will use the MTCS Eligibility Criteria, and the Sport Specific Selection Criteria detailed below to determine which athletes will be nominated for Ontario Card status in 2023-2024.

### **3.0 Ministry of Tourism, Culture and Sport Eligibility Criteria (MTCS):**

All athletes must meet the MTCS minimum athlete eligibility criteria:

- Athlete must be a Canadian citizen or permanent resident (previously known as a Landed Immigrant).
- Athlete must be a permanent resident of Ontario for one year prior to his/her nomination for carding status, (and continue to be a permanent resident throughout the term of the agreement).
- Athletes who have achieved Canada Card status (carded by Sport Canada) are not eligible for Ontario Cards.
- Athletes must be living in and continuing to train in Ontario.

### **3.1 Residency Exceptions:**

Exceptions to these criteria, known as a “Residency Exception” will be considered on a case specific basis by **ARCHERY ONTARIO** Selection Committee provided that the athlete can substantiate in writing that:

(a) The athlete/archer cannot receive the required level of training in Ontario and is out of the province temporarily during the year (i.e. due to lack of facilities, coaching, competitions);

(b) The athlete/archer must attend a post-secondary institution out-of-province either because the course of study is not offered by an Ontario institution; or 3

(c) It is more financially feasible to attend a post-secondary institution out-of-province, or other extenuating circumstances that require the athlete to be out of the province.

Any change in an athlete/archer's residency status must be communicated in writing to The Ontario Association of Archers immediately.

The onus is on the athlete/archer to demonstrate the need to be out-of-province for one of the above reasons. The athlete must submit written documentation to **ARCHERY ONTARIO** no later than **March 15th, 2023**, clearly indicating how they meet a residency exception(s).

Athlete's applying for a Residency Exception related to exception (a) above, who are training at an NSO approved National Training Centre MUST include a letter from the NSO outlining their support for the athlete, the progress the athlete is making and the athlete's potential to make the national team level. Additional documentation may include but shall not be limited to an explanation of why the athlete is training out of province, whether the athlete was formally invited by the NSO, what additional opportunities are being made available beyond those provided in Ontario; and any other information that will illustrate that the athlete is receiving enhanced training while still meeting all obligations of **ARCHERY ONTARIO**.

### **3.2 Length of time living outside Ontario:**

Athletes living outside Ontario for more than 30 consecutive days within the ministry fiscal year 2023-2024 for athletic or academic purposes must demonstrate, to the satisfaction of the AO Selection Committee that appropriate training programs are in place and are being monitored by the PSO/NSO. The onus is on the athlete to:

1. Provide a written plan outlining their training and competition plans to AO representative (Kevin Stroud/by email to [administration@archeryontario.ca](mailto:administration@archeryontario.ca)) prior to their departure from Ontario, as part of their Residency Exception request (March 30, 2023) and
2. Adhere to the PSO/NSO-approved competition and training plan throughout the carding cycle. This requires a biweekly phone call and submission of video from a training session to AO representative (Kevin Stroud/by email to [administration@archeryontario.ca](mailto:administration@archeryontario.ca)) and
3. Submit regular (1 per month) training logs to the AO representative (Kevin Stroud/by email to [administration@archeryontario.ca](mailto:administration@archeryontario.ca)) to track progress against the PSO/NSO-approved competition and training plan.

\*\*\*Athletes who were formally invited to and are currently participating in their NSO's national team training program (i.e., AC HP coach recommendation and subsequent invitation) are exempt from this requirement\*\*\*

### **3.3 Ministry criteria continued:**

- Athlete must be a member in good standing with **Archery Ontario** and Archery Canada where applicable;

- Athlete must have entered a Provincial Sports Organization (PSO) - **Athlete Agreement** with **Archery Ontario** and must be in full compliance with the terms and conditions of that agreement;
- Athlete must have met all terms and conditions of any previous OAAP-Q4G Sports Organization – Athlete Agreements to the satisfaction of **Archery Ontario**
- To be deemed a potential next generation national team athlete, the athlete must be age-eligible to compete on the national team in the year following receipt of Ontario Card funding.
- All athletes under the age of 18 must have their parent or legal guardian sign their OAAP application form. However, cheques will be processed in the name of the eligible athlete.
- An athlete can only be nominated to receive OAAP-Q4G funding in one sport.
- Athlete must demonstrate a commitment and dedication to a proper training and competitive program, the goal of which is to continue to train towards a national team position and Sport Canada carding and recruitment;
- Athlete's coach should be minimum Level 2 NCCP certified or trained status Competition Stream or the sport's equivalent in the Instruction Stream, or be engaged in completing this training, as determined by **Archery Ontario**;
- Athlete must not be under a sanction that prohibits competition as per the Canadian Anti-Doping Policy;
- Athlete must be attending an educational institution full-time (i.e., elementary and secondary schools): ► Exceptions will be made provided that the athlete can substantiate that his/her training will not allow for full-time attendance or if an athlete requires special needs that preclude full or part-time attendance (i.e., Athlete with a disability (AWAD) athlete);
- Athletes who have completed their area of study at the secondary level (i.e., high school) and who continue to train towards participation in major national or international competitions will also be considered;
- If eligible, the athlete must compete, and continue to compete solely for Ontario and/or Canada for one year from the date of the Minister's letter informing the athlete of acceptance into OAAP program, at Canada Games and other national competitions involving provincial team competitions;
- Athlete must not receive financial support from any other provincial/territorial athlete assistance program. This does not include academic scholarships, bursaries, student grants, student loans, social assistance, disability pensions, and other forms of financial assistance that have nothing to do with competitive sport.

- With a focus on rebuilding, AO will look to provide eligibility to athletes in age ranges from 14 to 22 (age categories based on RBC Training Ground data) thereby following same/similar practises as other PSOs (i.e., Ontario Athletics, Badminton, Cycling, Soccer, etc.) with a balanced distribution of male/female and recurve/compound ratios (including a mix of ABA and AWA-Para-athletes when available). **ARCHERY ONTARIO** has also decided to exercise the option made available by MTCS to split its carding allotment (i.e., may issue ½ cards in designated categories).

Group 1 (14-18/U18) -2 athletes (if available)

Group 2 (19+/U22) -2 athletes (if available)

Group 3 (22+/Senior) -2 athletes (if available)

Group 4 (AWAD-Para) -2 athletes (if available)

An athlete's age will be determined as of December 31, 2022.

### **3.4 Residency Exemption for Military Families:**

The one-year Ontario residency requirement is waived for any Ontario Card or Canada Card applicant who is a spouse or dependant of a: Regular Force member of the Canadian Forces; or Reservist currently deployed by the Canadian Forces into active service and who takes up residence in Ontario during the fiscal year. This means that eligible military family members now qualify for OAAP funding immediately upon becoming residents of Ontario. Please contact ARCHERY ONTARIO for more information if you are applying for this exemption.

- To be deemed a potential next generation national team athlete, the athlete must be age-eligible to compete on the national team in the year following receipt of Ontario Card funding.
- All athletes under the age of 18 must have their parent or legal guardian sign their OAAP application form. Cheques will be processed in the name of the eligible athlete.
- An athlete can only be nominated to receive Q4G funding in one sport.

### **4.0 Athletes funded through the Sport Canada AAP:**

Ontario athletes who have been nominated and accepted for funding through Sport Canada's AAP within the government of Ontario's current fiscal year (April 1, 2023, to March 31, 2024) and who continue to meet AAP and OAAP eligibility requirements will automatically be considered for a Q4G 'Canada Card'. **MTCS** will contact those athletes directly at the mailing and email addresses the athlete provided to Sport Canada. Athletes are solely responsible for ensuring that their contact information is kept accurate and up to date at all times.

An athlete who received Sport Canada AAP carding during any part of Ministry previous fiscal year April 1, 2022 to March 31, 2023 and/or any part of fiscal year April 1, 2021 to March 31, 2022 and is no longer in receipt of Sport Canada Athlete Assistance **shall not be eligible** to receive Q4G funding during fiscal year 2023-2024 (April 1, 2023 to March 31, 2024.) The intent

of this rule is to prevent athletes whose performance levels and rankings no longer qualify them for Sport Canada carding from taking an Ontario Card from a future national-level athlete.

**4.1 Canada Card Exception (CCE)** Exceptions may apply to this rule (known as a Canada Card Exception (CCE)) and will be considered by the Ministry on a case-by-case basis. Exceptions may include, but may not be limited to logistical or administrative changes (i.e., reduction in Sport Canada carding allocation), injuries, etc.

It is the sole responsibility of the athlete to contact ARCHERY ONTARIO Selection Committee **prior to March 15, 2023**, to request a CCE. The athlete must submit, in writing, an explanation of why they have not been, or do not expect to be re-carded by Archery Canada. The submission must include a statement from the NSO, Archery Canada, signed and dated on their letterhead, confirming that the athlete still has potential to return to Archery Canada's carding program in the future. It is the responsibility of the athlete to submit this letter to the PSO, Archery Ontario; ARCHERY ONTARIO will not obtain this letter on the athlete's behalf.

ARCHERY ONTARIO will then contact **MTCS** in writing prior to the submission of the Athlete Nomination Form to seek individual Canada Card Exceptions. ARCHERY ONTARIO is not responsible for seeking a CCE for any athlete unless requested to do so by the athlete as detailed above.

#### **5.0 National College Athletic Association (NCAA):**

On August 1, 2013, the NCAA revised their By-law that previously prevented an athlete from accepting grants from a governmental entity, such as Quest for Gold. Despite this change, any athlete considering an application to an NCAA institution is strongly encouraged to contact the NCAA Eligibility Center prior to applying for QFG funding.

The onus is entirely on the athlete to determine the impact of accepting OAAP funding on current or future NCAA eligibility and to decide whether or not to accept OAAP funding. The athlete will be required to acknowledge this onus and responsibility when signing the OAAP Ontario Card application form and agreeing to the related terms and conditions of the program. Athletes are strongly encouraged to contact the NCAA Eligibility Center to determine the impact of Q4G-OAAP funding on current or future eligibility for a NCAA scholarship or on eligibility to compete in a non-scholarship NCAA sport.

National Collegiate Athletic Association ([www.ncaa.org](http://www.ncaa.org))

NCAA Eligibility Center mailing address: 700 W. Washington Street P.O. Box 6222 Indianapolis, Indiana 46206-6222 Phone: 317-917-6222 Toll-free phone number (U.S. callers) - Customer service line – 877-262-1492 Phone number (international callers) - Customer service line – 317-223-0700

**6.0 ARCHERY ONTARIO** process used for athlete selection is as follows:

All archers/athletes considered for carding competed in 2 major events: the Canadian National Target Championships in PEI (July 2022), as well as the Ontario Target Championships (June 2022). In some instances, recurve archers attended the Canada Cup East, held in Quebec (June 2022) following the advice of their coaches and so, their scores from the CCE were considered for carding, in lieu of the Ontario Target Championships. Archers/Athletes needed to be within 100 points of top score in their age group. When there were 2 archers/athletes to be considered, the closest to her/his goal of matching the Highest Score is ranked 1<sup>st</sup> and others follow suit(2<sup>nd</sup>, 3<sup>rd</sup>, etc.). There were a limited number of eligible athletes available this year.

This year, **a Total of 8 cards are available**, with a more balanced distribution (Male to Female and Recurve to Compound ratios). There is a renewed focus on Next Generation Athletes/ Archers. Whereas Para Athletes are unavailable, or if an athlete declines, the card can be reassigned to the next available candidate and/or re-distributed among the group of recipients and/or reinvested in the program portion of the funding for the training camp. This decision is at the sole discretion of The Selection Committee.

**Archery Ontario has no criteria for ranking an athlete who is unable to meet the requirements, as detailed above, due to illness, injury, or pregnancy.**

The sample charts below are based on a fictitious Championship Event. The scores used in these tables serve only for the purpose of demonstrating how these criteria work. The Samples in the tables use the total of two 720 rounds, like Ontario Outdoor Target Championships.

<b>Women - Sample Rankings Using the Canadian Championship Results</b>			
Women Recurve Top Score is 1268 Women Compound Top Score is 1363	Athlete's Score	Difference	Rank
Athlete E (recurve)	1268	0	1
Athlete D (compound)	1343	20	2
Athlete B (recurve)	1242	46	3
Athlete A (recurve)	1198	70	4
Athlete C (compound)	1291	72	5

<b>Men - Sample Rankings Using the Canadian Championship Results</b>			
Men Recurve Top Score is 1340 Men Compound Top Score is 1409	Athlete's Score	Difference	Rank
Athlete J (recurve)	1320	20	1
Athlete F (compound)	1382	27	2
Athlete G (recurve)	1298	42	3
Athlete I (compound)	1355	54	4
Athlete H (compound)	1310	99	5



Since ARCHERY ONTARIO is rebuilding (coming out of COVID where there was a limited no. of events available for competition and a limited no. of athletes available and faced with travel restrictions) and focusing on next generation archers, THE ARCHERY CANADA RANKING LIST was used as a reference document only this year. The sample charts below based on data from the Archery Canada ranking list are provided for information purposes and historical reference.

*All the averages and scores used in these tables are fictitious and are only for the purpose of demonstrating how these criteria will work. Example 3 Athlete C (compound women) has an Archery Canada Ranking score of 2633. The top compound woman's ranking score is 2698. Therefore 2698 minus 2633 = 65, ranking the athlete 3rd and giving her 3 ranking points. Example 4 Athlete J (men recurve) has an Archery Canada Ranking score of 2569. When Athlete J's score of 2569 is subtracted from the top recurve men's score of 2632 the difference is 105, ranking this athlete 5th and giving him 5 ranking points.*

<b>Women - Sample Rankings Using the Archery Canada Ranking List</b>			
Women Recurve Top Score is 2632 Women Compound Top Score is 2698	Athlete's Total Score	Difference	Rank
Athlete D (compound)	2652	46	1
Athlete E (recurve)	2672	60	2
Athlete C (compound)	2633	65	3
Athlete A (recurve)	2552	80	4
Athlete B (recurve)	2515	117	5

<b>Men - Sample Rankings Using the Archery Canada Ranking List</b>			
Men Recurve Top Score is 2674 Men Compound Top Score is 2789	Athlete's Total Score	Difference	Rank
Athlete F (compound)	2789	0	1
Athlete H (compound)	2777	12	2
Athlete G (compound)	2730	59	3
Athlete I (recurve)	2613	61	4
Athlete J (recurve)	2569	105	5

THIS WAS PAST PRACTICE and is for information purposes only, historical reference and possible future consideration in the carding process, as it continues to evolve and AO rebuilds.

*For example, to determine which women and/or men may receive Ontario Cards, the athletes' ranking for the total of the Archery Canada Championships, the AO Championship and the Archery Canada ranking list are added together to produce points for a "Q4G Ranking" – see the sample tables below. In the table for women, Athlete E, D, B and A would be selected and Athlete C would be named as the alternate, provided that they all met all the MHSTCI and the AO eligibility criteria for Quest for Gold. In the table for men, the tie between Athletes I and H*

for 4th place is broken by using the placing of Athletes I and H in the Canadian Championships. The athlete with the highest placing in those Championships would be selected. Athlete I placed the highest in his division in the total of the Canadian Championships, so he is selected as the 4th Ontario Card and Athlete H is the alternate.

Final Quest for Gold Ranking				
Women	Archery Canada Championship Ranking	OAA Championship Ranking	OAA Ranking List Ranking	Final Quest for Gold Points
Athlete E (recurve)	1	1	2	4
Athlete D (compound)	2	2	1	5
Athlete B (recurve)	3	3	5	11
Athlete A (recurve)	4	4	4	12
Athlete C (compound)	5	5	3	13

Final Quest for Gold Ranking				
Men	Archery Canada Championship Ranking	OAA Championship Ranking	OAA Ranking List Ranking	Final Quest for Gold Points
Athlete F (compound)	2	1	1	4
Athlete G (compound)	3	2	3	8
Athlete J (recurve)	1	3	5	9
Athlete I (recurve)	4	4	4	12
Athlete H (compound)	5	5	2	12

#### ARCHERY ONTARIO AWAD/ Para-Athlete Selection:

This year, two (2) of the eight (8) total cards are dedicated to Archers/Athletes with A Disability (AWAD) – 1 man and 1 woman. AO is unable to assign the cards as no athlete is available currently. There is no specific age limit for these AWAD-Para cards, however the athlete must demonstrate they have real potential to get to the national team level as per the purpose of the OAAP-Q4G program.

#### 7.0 Athlete Responsibilities (both Able Bodied and AWAD-Para)

All athletes accepting Ontario carding will be required to sign an Athlete Agreement with the PSO-AO. This agreement is a requirement of MTCS and includes the following:

- **Athletes must sign the athlete agreement.** Athletes under 18, must also obtain signature from parent /guardian, as well as their coach. If Athlete is unattached (does not have a coach), a conversation will be taking place with the designated representative from the administration at AO (Kevin Stroud) to ensure the athlete/archer is well-supported by a qualified coach (i.e.,

supplying a list of available coaches). The AO Athlete Agreement will only come into effect if an athlete is selected and accepts carding status through the OAAP-Q4G program for the funding year starting April 1<sup>st</sup>, 2023, ending March 31<sup>st</sup>, 2024.

- Athletes must attend 3 of the following listed competitions and compete on behalf of Ontario.
- Both the provincial and national championships are mandatory\*, therefore the athlete and coach must consult to decide which of the listed tournaments will become the 3<sup>rd</sup> event...

AO 2023 Ontario Junior Challenge, June 10-11<sup>th</sup>      Wellington Street Sportsmen's Club

AC Canada Cup West, June 9-11<sup>th</sup>, 2023 (Prince Albert, SK)

AC Canada Cup East, June 23-25<sup>th</sup>, 2023 (location tbc)

\*AO Outdoor Target Championships, Petawawa, July 14-16<sup>th</sup>, 2023-mandatory

\*AC Outdoor Target Championships, Aug. 9-13, 2023 (Victoria, BC)-mandatory

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**\*Please note:** Substitution will only be considered by The Selection Committee if recommended in writing 1-month prior (to date of tournament) by the coach of the athlete (and approved by the parents) The Selection Committee may also choose to consult the HP coach at Archery Canada because perhaps the athlete is being asked to compete at a higher (National or International) level of competition for the athlete's growth and development in high performance setting.

- Failure to attend the competitions selected and stated in the Athlete Agreement and referenced in the training plan which has been decided upon by the athlete (and parent/guardian if athlete is under 18) and their coach will mean that the athlete is in default of this agreement.

**\*\*\*Please note:** **Three (3) tournaments are the minimum requirements for the athlete/archer with a full card therefore**, if unable to attend an event, the athlete (and his parent/guardian) is responsible for returning/refunding 1/3<sup>rd</sup> of the monetary value of this agreement for each tournament unattended. **Two (2) tournaments is the minimum requirement for the athlete/archer with a half card** therefore if unable to attend an event, the athlete (and his parent/guardian) is responsible for returning/refunding half of the monetary value of this agreement for each tournament unattended. **Tournaments are listed in the Athlete Agreement and are updated every year by The Selection Committee.**

- Athletes must submit a training plan, by April 15<sup>th</sup>, 2023, that will show what the athlete will do to improve their shooting and performance, so that they could become a member of the national team. It must be designed in collaboration with the certified coach who must also sign the plan. The plan will be revised and resubmitted on July 1<sup>st</sup>, 2023.

- Athletes must submit a tentative budget of expenses related to the use of the money, at the same time as the training plan, by April 15<sup>th</sup>, 2023. A Sample Budget Template is provided in the Athlete Agreement.

- Failure to submit any of the documents referenced above (i.e., The signed Athlete Agreement, The Training Plan, The revision to the Training Plan (mid-season), The Budget(tentative & final), and **the Final Report – December 1<sup>st</sup>, 2023**) will mean the athlete is in default of the agreement and will have to return the money to AO and/or may not be eligible for funding in the following year and/or may be subject to a penalty(fine), to the discretion of the Selection Committee.
- Athletes must be members in good standing of AO/The Ontario Association of Archers
- Athletes must be members in good standing of Archery Canada
- Athletes must be available for AO promotional activity
- Athletes must abide by Canadian and WADA anti-doping rules.
- Athletes must compete for Ontario for the April 1st, 2023 – March 31st, 2024, carding year.
- Failure to abide by the Athlete agreement will cause the athlete to lose their Ontario card and the money will have to be returned/refunded to AO and will lose the eligibility for any further funding from the funder.
- The Archery Ontario Athlete Agreement will only come into effect if an athlete is selected and accepts carding status through the OAAP-Q4G program. Athletes less than 18 years of age will require the signature of a parent and/or guardian, as well as coach.
- Athlete/archers will have to file an **End of Year Report on Dec. 1<sup>st</sup>, 2023**. Details will be provided at end of October/early November., approx. 30 days prior to due date and will be sent to athlete via email from the AO representative( [administration@archeryontario.ca](mailto:administration@archeryontario.ca))

### **9.0 Alternates:**

ARCHERY ONTARIO will also identify alternates to those athletes nominated for Ontario Card status. **The names of alternates** will be published along with the names of nominated athletes. If an athlete drops out or is removed from the OAAP-Q4G; once funding is returned to AO, an alternate may be substituted into that athlete's position, provided that:

- Alternate is substituted within 2023-2024 fiscal year/there is still time and there are still events to be held in the Outdoor Archery Season;
- An alternate meeting all requirements is available, and selection is at the discretion of the Selection Committee. (i.e., may/or may not necessarily be from the same gender, category/discipline, card level (Full/Half);
- Provided funding for athlete being substituted is still available within fiscal year (i.e., full funding for card has not already been paid out (partially paid out/refunded) to/by athlete no longer in program).

- Whereas alternates are unavailable, the Selection Committee will have discretion in terms of how to best reinvest the funding (i.e., redistribute among athletes and/or reinvest in program portion/funding stream).

### **10.0 To Apply:**

In the 2023-2024 funding year, athlete/archers did not need to apply for the OAAP-Q4G Funding. All AO members that competed in all the selection tournaments listed were considered in the selection process, based on the selection criteria stated herein.

The detailed AO carding calculations are available on the AO web site on March 1<sup>st</sup>, 2023, and those selected contacted by AO representative/administration (Kevin Stroud) by telephone and/or email (administration@archeryontario.ca) with further information on the required documentation to actively participate in the program and receive funding.

**NEW for 2024-2025 Funding Year – Archery Ontario is following in the footsteps of other Provincial Sports Organizations, whereas archers/athletes who are wanting to participate in the OAAP-Q4G program (and eventually compete at the High Performance level) will have to communicate an Expression of Interest by completing an application by Jan. 31<sup>st</sup>, 2024. Expression of Interest document and Results Tracking Form are available on the Archery Ontario Website.**

**10.1 Any athlete requesting a “Residency Exception”** must submit this information by March 30th of the year in progress, as detailed above. The PSO-AO– Athlete Agreement will only come into effect if an athlete is selected and accepts carding status through the OAAP-Q4G program.

**Athletes who fail to return a signed Athlete Agreement by the deadline will not be carded.**

10.4 ARCHERY ONTARIO will publish or make known a draft list of athletes nominated for Ontario Card status by no later than April 1st, 2023.

### **11.0 Appeals:**

Athletes who have not been nominated for an Ontario Card by ARCHERY ONTARIO Selection Committee can choose to appeal that decision by filing a “Notice of Appeal” first with The Selection Committee. \*Please note: all nominations have already been approved by the funder at this point and appeals may delay the flow of funding to athletes. However, should an athlete choose to appeal the decisions made by The Selection Committee, this can be done via email to [administration@archeryontario.ca](mailto:administration@archeryontario.ca) **No later than 2 weeks after the List has been published** (i.e., List is published on March 1<sup>st</sup> 2023 and appeals to The Selection Committee can be received no later than noon on March 15<sup>th</sup>, 2023).

The **Appeals Document** is available below and The **Appeals Process is as follows...**

Please note: Before an athlete can file a Notice of Appeal with MTCS (the funder), he/she MUST first ask ARCHERY ONTARIO for reasons explaining why he or she was not nominated for an Ontario Card (Step 1). If the athlete is not satisfied with ARCHERY ONTARIO response, the

athlete may then submit a Notice of Appeal to the funder (Step 2). A Notice of Appeal will only be accepted from the athlete and/or their parent/guardian on the provided template (typed or hand-printed-and MUST be legible) through email. One appeal cannot be written on behalf of multiple athletes.

**Step 1:** The Athlete and/or parent/or guardian (if athlete is under 18), must first ask ARCHERY ONTARIO for reasons explaining why they were not nominated for Ontario Level Funding. This can be done using the Notice of Appeals Form (at the end of this document). Once complete, it can be forwarded to The Selection Committee designated representatives Kevin Stroud by email [administration@archeryontario.ca](mailto:administration@archeryontario.ca) (who will forward to The Selection Committee members), to be considered by the entire Committee. A written response from the Selection Committee will be returned to the plaintiff/appellant via email (within 10 business days/2-week period, at the most).

**Step 2:** Notice of Appeal to MTCS - Were the plaintiff is not satisfied with the response received from ARCHERY ONTARIO, he/she may request a Notice of Appeals to the funder directly. This 2<sup>nd</sup> step must include the original Notice of Appeals document and response by The Selection Committee, on behalf of ARCHERY ONTARIO.

**IMPORTANT: Grounds for appeals are limited strictly to issues related to the following:**

- Whether or not the Selection Committee has completed the selection process in accordance with its own published selection criteria and related procedures, stated herein;
- Whether or not the Selection Committee applied the selection criteria in a manner that was free from bias, discrimination and/or conflict of interest.

**\*Please note:** Issues related to the specific content or selection requirements contained in ARCHERY ONTARIO Selection Criteria are not grounds for an appeal and should therefore be discussed directly with the leadership of ARCHERY ONTARIO and can be communicated by email to the following Board members ([administration@archeryontario.ca](mailto:administration@archeryontario.ca) - with copy to [vpadmin@archeryontario.ca](mailto:vpadmin@archeryontario.ca) and [president@archeryontario.ca](mailto:president@archeryontario.ca) ).

**Once a response has been issued by the PSO (Archery Ontario) the applicant may choose to proceed with Step 2 by filling a Notice of Appeal** with the funder- MTCS **by noon** on the **deadline day of April 1<sup>st</sup>, 2023**. This is 30 days after the publication of the LIST of carded athletes and calculations document.

**11.1 NOTICE OF APPEAL FORM – available at the end of the document.**

**11.2 Once MTCS** (the funder) has received the Notice of Appeals Form (Step 2 above), it will share it with ARCHERY ONTARIO, who will then submit another “Response” with MTCS by a specified deadline – **12 noon, April 22, 2023**. The Response will outline why ARCHERY ONTARIO believes that the Selection Committee’s decision not to nominate the athlete should be upheld by the Appeals Committee. MTCS will share ARCHERY ONTARIO Response with the athlete.

**11.3** If, after receiving ARCHERY ONTARIO Response, the athlete believes that ARCHERY ONTARIO has raised new or additional reasons to justify the Selection Committee's decision not to nominate the athlete for an Ontario Card, then the athlete will have an opportunity to file a "Reply" with MTCS, responding to these additional reasons. The "Reply" must be limited to these additional reasons and cannot be used to make submissions already raised in the Notice of Appeal, or that the athlete neglected to include in the Notice of Appeal. The "Reply" will only be accepted on the MTCS provided template. Once MTCS receives the Notice of Appeal, the Response, and the Reply (if applicable), it will provide those materials to the Appeals Committee. The Appeals Committee will discuss all appeals at once. During its review of the appeals, the Appeals Committee reserves the right to request additional information from both the athlete and ARCHERY ONTARIO.

**11.4 After** reviewing an appeal, the Appeals Committee will have the authority to:

1. Ask ARCHERY ONTARIO to redo the selection process using an updated criteria/process and submit a new list of nominated athletes (this would delay the funding to athletes);
2. Deny the appeal; or
3. Allow the appeal and nominate the appellant for carding status. Once the Appeals Committee has reached its decision, it will contact the athlete and ARCHERY ONTARIO in writing to communicate its decision and the reasons, therefore. An athlete who has had his or her appeal denied is not permitted to submit a second appeal to the Appeals Committee on the same or different grounds.

**Note:** ARCHERY ONTARIO is encouraged to resolve disputes or disagreements informally with athletes who have not been nominated to avoid, wherever possible, formal appeals.

**11.5 The deadline for athletes to submit an "Athlete's Notice of Appeal"** to the Appeals Committee is 12 noon on the **deadline day of April 1<sup>st</sup>, 2023**. This is 30 days after the List and calculations have been posted/made public.

**11.6 Appeals must be completed on the Notice of Appeal Form** (Available at the end of this document) and be directed to: Quest for Gold Appeals Committee c/o Sport, Recreation and Community Programs Division Ministry of Heritage, Sport, Tourism and Culture Industries 777 Bay Street, 18th Floor Toronto ON M7A 1S5 Email: [questforgold@ontario.ca](mailto:questforgold@ontario.ca)





Ontario Athlete Assistance Program (OAAP – Q4G)

Notice of Appeal Template/FORM

Full Name \_\_\_\_\_

Address / City / Postal Code \_\_\_\_\_

Phone / Email \_\_\_\_\_

Reason for Appeal (Check each/both that apply):

Whether or not the PSO has completed the selection process in accordance with its own published selection criteria and related procedures;

Whether or not the PSO applied the section criteria in a manner that was free from bias, discrimination and/or conflict of interest.

1) In Step 1 (Appeal to the PSO) – Use the space below and/or attached on another page, please provide a two- or three-line summary (short paragraph summary, at the most) of the reason(s) for the appeal.

2) If this is Step 2 (Appeal to the Funder, after having filed an appeal to the PSO and received a reply. Athlete MUST include the reason(s) communicated by the PSO, Selection Committee representative, in response to the question on carding, and the date the information was provided.

(Note: In Step 2 - This Appeal will not be accepted by the funder (MTCS) unless it contains a message of intent and support from your guardian or parent (if athlete is under 18) and your coach, as well as a response from your PSO. If this is Step 2 - Please attach the document (copy of email or letter received in Step 1).

Date of PSO response: \_\_\_\_\_

**The deadline** for an athlete to submit an appeal to the Appeals Committee should happen in the 2 weeks immediately following the date of the official posted announcement and NO LATER. The Appeals Committee will only be accepted on the Notice of Appeal template. Please refer to the appeals section of your PSO Athlete Selection Criteria document prior to completing this form.

**Return form via email to:** Ontario Athlete Assistance Program (OAAP - Quest for Gold) Appeals Committee c/o Ministry of Heritage, Sport, Tourism and Culture Industries Sport, Recreation and Community Programs Division 777 Bay Street, 18th Floor, Toronto ON M7A 1S5 Email: questforgold@ontario.ca

**PLEASE NOTE** that all decisions of the Appeals Committee are final. (Form Updated Jan. 2023)